

EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

Name of 'proposal' and how has it been implemented (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	Youth Provision – East London Tabernacle (ELT)
Directorate / Service	CLC / Safer Communities
Lead Officer	Hasan Faruq
Signed Off By (inc date)	
Summary – to be completed at the end of completing the QA (using Appendix A) (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="width: 20px; height: 20px; background-color: #00b050; margin-right: 10px;"></div> <div>Proceed with implementation</div> </div> <p>As a result of performing the QA checklist, the function does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.</p>

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	The Commissioners are recommended to authorise a 6 month Service Level Agreement (SLA) with East London Tabernacle (ELT) from 1 st October 2015 to 31st March 2016

			to deliver the activities outlined in the SLA in Appendix 1 and for the sum of £8,832 to be paid from the Youth Service Core budget for the provision of those activities.
b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	Yes	ELT attracts young people from all backgrounds with 22% of the users being White British. 22% of users are Black (Somali) young people both being a target for the service. 58% of users are from Asian background and 4% declared having disability.
2	Monitoring / Collecting Evidence / Data and Consultation		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	As above, ELT collects service users' ethnicity data in different user categories.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	See above.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	ELT collects service users' ethnicity data in different user categories.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	The service consulted ELT and agreed the Service Level Agreement for 2015-16 (Appendix 1).
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	The proposed SLA targets young people.
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	ELT also acts as a pathway to training and employment for young people.
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	Yes	The SLA is attached (Appendix 1).
b	Have alternative options been explored	Yes	No SLA with the ELT has been considered.
5	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	The implementation of the SLA by ELT will be monitored and reviewed.

b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	Monitoring will be undertaken on a monthly basis. ELT will submit an end of year report to the service, which will include the users' equalities data.
6	Reporting Outcomes and Action Plan		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	